



Camp Mekokiko

A United Methodist Conference
Retreat and Campground

February, 2016

Mr. Orlando Davidson, Executive Officer
Land Use Commission
State of Hawaii, Department of Business,
Economic Development & Tourism
PO Box 2359
Honolulu HI 96804-2359

LAND USE COMMISSION
STATE OF HAWAII
2016 FEB 19 A 8:21

Subject: Annual Report for LUC Docket SP02-397, Special Use Permit for an Educational
Retreat Center at Hamakua, Hawaii,
TMK 4-4-11:015

Dear Mr. Davidson:

In accordance with Condition No. 9 of the above referenced Special Use Permit (SUP),
Hawaii United Methodist Union is required to submit an annual progress report to the
State Land Use Commission (LUC). As required this report has been prepared to: 1)
outline the status of the subject development; and 2) reference compliance with the ten
conditions of the SUP approval.

Project Status for year 2015

During the year we received our building permit for the Polynesian Fale.
In constant consultation with the Fire Department, we improved a fire lane road, and built
fire water tanks and stand pipes.
Ground was broke and two foundations were completed for our two bunk houses.
We began clearing ground for our second bathroom pavilion.

Sincerely,



Reverend Dr. Theodore Lesnett, for

The Hawaii United Methodist Union

**Cc: Planning Director, County of Hawaii
Hawaii United Methodist Union**

Conditions of Approval

Condition No. 1

That the Applicant, successors or assigns shall be responsible for complying with all of the stated conditions of approval.

Response: The Hawaii United Methodist Union (HUMU) acknowledges and will adhere to the terms of this condition.

Condition No. 2

That the Applicant shall complete the development in keeping with substantial representations made in the Application and to the Land Use Commission. These representations include, but are not limited to: i) limiting the operation of the Project to a non-profit organization; ii) constructing no more than four 1,200 square-foot, single-story dormitories and no more than six 600-square foot, single-story cottages; and iii) limiting the maximum number of beds to 40 exclusive of staff quarters.

Response: HUMU's Master Plan submitted to the County of Hawaii Planning Director portrays four bunkhouses and six cottages within the prescribed size limits.

Condition No. 3

That an archaeological letter of clearance be secured from the Department of Land and Natural Resources (DLNR) – Historic Preservation Division with a copy submitted to the Planning Director prior to any land clearing activities.

Response: An archaeological letter of clearance, dated July 5, 2005, has been received, as previously reported.

Condition No. 4

That all construction for the proposed expanded retreat shall be completed in ten (10) years from the effective date of this permit. Prior to the start of any new construction, Final Plan Approval shall be secured from the Planning Director. Plans shall identify all proposed structures, parking area(s), access driveway(s) and landscaping associated with the proposed use.

Response: Per your offer, we applied and were granted an administrative time extension based on factors found in Condition No. 10.

Condition No. 5

That the Applicant shall secure and finalize all existing permits as required by the Department of Public Works, Building Division.

Response: As previously reported, HUMU determined to demolish existing buildings with outstanding permits rather than finalize these permits. The buildings, constructed by lessees, were substandard. All but one have been demolished.

Condition No. 6

That access shall meet with the requirements of the Department of Public Works.

Response: HUMU will ensure that access meets the requirements of the Department of Public Works.

Condition No. 7

That should any unidentified sites or remains such as artifacts, shell, bone, or charcoal deposits, human burials, rock or coral alignments, pavings or walls be encountered, work in the immediate area shall cease and the DLNR-State Historic Preservation Division (DLNR-SHPD) shall be immediately notified. Subsequent work shall proceed upon an archaeological clearance from the DLNR-SHPD when it finds that sufficient mitigative measures have been taken.

Response: HUMU will observe this condition. The property evidenced few sites during a professional archaeological inventory survey.

Condition No. 8

That the Applicant shall comply with all other applicable laws, etc., of affected government agencies.

Response: The Applicant plans to comply with requirements of government agencies and departments.

Condition No. 9

That a written annual status report shall be submitted to the Planning Director and the Land Use Commission in connection with the status of the Project and the Applicant's progress in complying with the conditions imposed herein. The annual report shall be due prior to or on the anniversary date of the issuance of this Decision and Order. The annual report shall be submitted in a form prescribed by the Executive Officer of the Land Use Commission.

Response: This letter is submitted in accordance with this annual requirement.

Condition No. 10

That an initial extension of time for the performance of conditions within the permit may be granted by the Planning Director and Land Use Commission upon the following circumstances:

Non-performance is the result of conditions that could not have been foreseen or are beyond the control of the applicant, successors, or assigns and that are not the result of their fault or negligence.

Granting of the time extension would not be contrary to the General Plan or Zoning Code.

Granting of the time extension would not be contrary to the original reasons for the granting of the permit.

The time extension granted shall be for a period not to exceed the period originally granted for performance (i.e., a condition to be performed within one year may be extended for up to one additional year).

Response: We were granted an extension and have almost 5 years left on it, as it was retroactive to the expiration of our first permit (Covered in reply for condition 4).