



DEPARTMENT OF TAXATION

News Release

LINDA LINGLE
GOVERNOR

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INCOME TAX FILING SEASON INFORMATION

HONOLULU—The 2004 Hawai'i income tax form and instruction packages started being mailed to individual Hawai'i taxpayers last week.

Resident taxpayers will receive the package for the same form they filed for the 2003 tax year unless they checked the box to request only a mailing label. Mailing labels will be sent in a postcard-sized mailing. Nonresident taxpayers will receive a nonresident form and instruction package only if one was requested on their 2003 tax return.

Important changes listed on the inside cover of the instruction booklets include the following:

- Mailing labels sent to taxpayers for use on their income tax returns no longer have taxpayer social security numbers printed on them. Taxpayers must enter their social security numbers directly onto the tax form.
- Hawai'i income tax law has conformed to several federal provisions affecting members of the uniformed services, National Guard, and Reserves, including the expansion of the combat zone filing rules to persons deployed outside the U.S. who are participating in contingency operations as designated by the Secretary of Defense, the adjustment to

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income deduction for overnight travel expenses of National Guard and Reserve members, and the special rule for excluding the gain from the sale of a principal residence for members of the uniformed services or foreign service.

- A new checkbox has been added to allow taxpayers to contribute \$2 of an overpayment (\$4 if married filing a joint return and both spouses make the contribution) to the Hawai'i Public Libraries Special Fund.

Taxpayers are urged to start gathering their tax records so that they have enough time to obtain all forms and documents needed to accurately file their income tax return by the April 20, 2005, filing deadline.

The Department of Taxation provides a number of services to taxpayers needing tax forms, information, and assistance:

- **www.state.hi.us/tax** – The department's recently updated website is a convenient way for taxpayers to obtain Hawai'i tax forms and other information. Forms for the 2004 tax year with writable fields that allow users to type in their entries before printing have already been posted, and a search feature helps taxpayers find specific information.
- **2004 Hawai'i Tax Information CD** – Available in late January at a cost of \$10, this CD will contain the 2004 tax forms with writable fields, Tax Information Releases, Announcements, Tax Facts, brochures, and more.
- **Forms by Fax/Mail Service** – Taxpayers may request state tax forms and publications 24 hours a day, 7 days a week. All forms and publications can be mailed to the requestors; selected forms can be faxed. On O'ahu, call 587-7572. From the neighbor islands, continental U.S., and Canada, call toll-free at 1-800-222-7572. (IMPORTANT: This telephone number is for form and publication requests only. Do NOT call this number for tax information or assistance.)
- **One-Stop Taxpayer Services** – For individual assistance Mondays through Fridays (except State holidays) from 7:45 A.M. to 4:30 P.M., taxpayers statewide should call the

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O'ahu Taxpayer Services Branch at 587-4242, or toll-free at 1-800-222-3229. Taxpayers who are hearing impaired should call 587-1418, or toll-free at 1-800-887-8974, for assistance. Requests for general information and assistance (not confidential tax return or account information) may also be e-mailed to Taxpayer.Services@hawaii.gov.

- **District Tax Offices** – Hawai'i tax forms, publications and assistance are available during business hours at all district tax offices. On O'ahu, the most commonly requested form and instruction packages are available after hours on shelves located outside the Punchbowl Street entrance to the Princess Ruth Ke'elikōlani Building.

Free tax preparation services are available to those filing the Hawai'i resident short form, Form N-13, through April 20, 2005. This limited service is available at all district tax offices on a first-come, first-served basis, Mondays through Fridays (except State holidays), from 8:00 A.M. to 12:00 P.M.

DISTRICT TAX OFFICE LOCATIONS

O'AHU DISTRICT OFFICE
Princess Ruth Ke'elikōlani Building
830 Punchbowl Street
Honolulu, HI 96813-5094

MAUI DISTRICT OFFICE
State Office Building
54 S. High Street, #208
Wailuku, HI 96793-2198

HAWAI'I DISTRICT OFFICE
State Office Building
75 Aupuni Street, #101
Hilo, HI 96720-4245

KAUA'I DISTRICT OFFICE
State Office Building
3060 'Eiwa Street, #105
Līhu'e, HI 96766-1889

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