

**NOTICE AND AGENDA
FOR 2005-2007 TAX REVIEW COMMISSION MEETING**

**PRINCESS RUTH KEELIKOLANI BUILDING
DEPARTMENT OF TAXATION
DIRECTOR'S CONFERENCE ROOM 221**

**TUESDAY, OCTOBER 17, 2006
10:30 A.M. to 12:00 P.M.**

A G E N D A

- 1. CALL TO ORDER**

- 2. INTRODUCE DEPARTMENT OF TAXATION DIRECTOR AND OFFICERS**
 - a) Introduction to the operations of the Department of Taxation, Kurt Kawafuchi, Director, Department of Taxation; and Suzanne Ephan, Administrative Services Officer.
 - b) Description of the activities of the Rules Office, Johnnel Nakamura, Rules Officer.
 - c) Description of the activities of the Information Technology Services Office, Clay Sato, Information Technology Services Officer.
 - d) Description of the activities of the Compliance Division, Ronald Randall, Taxation Compliance Administrator.
 - e) Description of the activities of Tax Services & Processing Division , Joan Bolte, Taxation Services Administrator.
 - f) Description of the activities of the Tax Research and Planning Office, Tu Pham, Tax Research and Planning Officer.

- 3. ADJOURN PUBLIC MEETING (COMMENCE EXECUTIVE SESSION MEETING, PURSUANT TO SECTION 92-5(a)(8), HAWAII REVISED STATUTES)**
 - a) 30-minute Tour of Tax Services & Processing Division :
 - Documents Processing Branch, Jerry Ebesu, Branch Chief
 - Taxpayer Services Branch, Annette Yamanuha, Branch Chief
 - Revenue Accounting Branch, Deanne Obatake, Branch Chief .
 - b) Tour of the Tax Research and Planning Office, Tu Pham, Tax Research and Planning Officer.

- 4. ADJOURN**